

Professional Worker I (Library Specialist I; 4310)

Performs work predominantly original and creative. Requires application of independent judgement. Under minimal supervision, may include the following:

May be responsible for running projects requiring independent judgement and applying a specialized skill and/or background experience, training, or knowledge;

May provide public services:

- * Assist patrons with complex issues reference and bibliographic questions requiring specialized skill or knowledge;
- * Assist patrons with locating and retrieving library materials;
- * Guide patrons in utilizing multiple forms of library resources;
- * Interpret and explain library procedures, rules, and service policies;
- * Answer and route phone calls;
- * Answer general unit inquiries;

Solve problems by applying policies and regulations.

Qualifications:

Required: High school graduation or equivalent and four years of applicable education or experience in a specialized area.

Preferred: Graduate student.

Professional Worker II (No comparable Classified Staff title)

Performs work predominantly original and creative. Requires application of independent judgement. May include the following:

Direct the work of others;

Provide high level reference services to patrons;

May make significant decisions related to the development of policies, procedures, and work methods;

Interpret and/or explain library procedures, rules, and service policies;

Responsible for running projects requiring independent judgement and applying a specialized skill or knowledge;

Assist patrons with complex issues requiring specialized skill or knowledge;

Interpret and explain library procedures, rules, and service policies.

Qualifications:

Required: Master of Library Science or equivalent degree.

Preferred: Experience or education in a specialized skill or knowledge.